



## Introductory Course Information

**Title of Course or Seminar:**

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**Name of Instructor(s):**

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**Instructor(s) Contact Information (phone, email, and mailing address):**

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## Course Specifics

**Course Description** (*The primary focus of the LifeLong Learning Program is academically oriented courses. With this in mind, please describe your course, as you would like it to appear in a course listing, in approximately 50 words*):

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**Please provide a brief summary of your background and/or professional experience (50 words or less):**

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**Are there any outside materials that will be required for this course?**

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## Course Scheduling Information

*The more information you give us, the better we can accommodate your needs.*

### Days, Times and number and length of sessions:

*Please tell us what days and times work best for you in the spring or fall, how many sessions your course requires and how long you would like each session to be. Several date/time options or ranges are helpful and assist us with our scheduling.*

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### Month:

*Please circle all that apply.*

Spring:

January	February	March	April	May
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Fall:

September	October	November	December
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### Any additional information we need to know?

*Technology needs (PC or Mac, projection, etc.)? Any other required equipment or facility needs?*

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